



VILLAGE OF GLENVIEW 2023 BUDGET

Board of Trustees
Budget Workshop II
October 11, 2022

Corporate Fund Overview

Operating Departments

Internal Service Funds

Commuter Fund

Water and Sewer Rates

ARPA Update

AGENDA



CORPORATE FUND OVERVIEW





2022 CORPORATE FUND UPDATE

| Corporate Fund | 2022 Budget | 2022 Projection | 2022 Proj. vs. 2022 Budget |
|--------------------------------------|------------------------|----------------------------|---------------------------------------|
| Revenues | 82,111,497 | 87,560,680 | 5,449,183 |
| Operating Expenditures | 81,792,480 | 83,070,303 | 1,277,823 |
| Operating Surplus/(Deficit) | 319,017 | 4,490,377 | 4,171,360 |
| Appropriated Prior Year Fund Balance | 1,300,000 | 1,000,000 | (300,000) |
| Total Expenditures | 83,092,480 | 84,070,303 | 977,823 |
| Total Fund Performance | (980,983) | 3,490,377 | 4,471,360 |

\$1.1M – Building Permits
\$1.1M - GEMT
\$1M – Sales and Home Rule Sales Tax
\$1.1M – Income tax
\$319k – PPRT

CORPORATE FUND BALANCE POLICY

- Current Policy: **35% - 45%** of Expenditures
 - Proposed Temporary Policy: **40% - 50%** of Expenditures
- Risk of an economic downturn
 - Mitigate reliance on elastic revenues
 - ✓ Financial Response Plan = \$1.6M - \$3.2M
 - ✓ Last Recession Sales Tax dropped 12%
 - ✓ Current Sales Tax decline of 12% = \$2.7M

| | Corporate Fund Balance | | |
|--------------------------------|------------------------|------------|------------|
| | 2021 | 2022 | 2023 |
| | Actual | Projected | Projected |
| Unassigned Fund Balance | 36,862,718 | 42,082,885 | 42,505,804 |
| % of Expenditures | 47.92% | 50.66% | 48.37% |

BALANCED CORPORATE FUND 2023 BUDGET

| Corporate Fund | | 2023 Budget |
|-------------------------------|--|----------------------|
| Revenues | | \$ 88,291,764 |
| Expenditures | Management Services | 12,269,182 |
| | Joint Dispatch | 11,725,385 |
| | Public Works | 9,244,694 |
| | Police | 18,294,073 |
| | Fire | 21,595,716 |
| | Community Development | 5,473,663 |
| | Transfers Out | 9,266,132 |
| | <i>Total Operating Expenses</i> | 87,868,845 |
| Total Fund Performance | | \$ 422,919 |



2023 REVENUE UPDATE

| Revenue Description | 2022 | 2022 | 2023 | Difference |
|------------------------------------|-------------------|-------------------|-------------------|--------------------------------|
| | Budget | Projection | Proposed Budget | 2022 Projection vs 2023 Budget |
| Sales & Home Rule Sales Tax | 33,009,798 | 34,045,165 | 34,657,978 | 612,813 |
| Property Tax | 15,172,740 | 15,244,051 | 15,557,348 | 313,297 |
| Joint Dispatch Charges | 7,114,968 | 7,240,436 | 7,570,399 | 329,963 |
| Utility Taxes | 4,505,613 | 4,566,838 | 4,512,178 | (54,660) |
| Income Taxes | 6,253,722 | 7,354,455 | 7,354,455 | - |
| Building Permits | 2,012,716 | 3,076,713 | 2,921,768 | (154,945) |
| Glenbrook Fire Protection District | 2,655,522 | 2,788,169 | 2,760,287 | (27,882) |
| Insurance Reimbursement | 1,782,180 | 1,800,000 | 1,800,000 | - |
| GEMT | 30,000 | 1,200,000 | 1,100,000 | (100,000) |
| Use Tax | 1,889,754 | 1,889,754 | 1,899,495 | 9,741 |
| Hotel/Motel Tax | 750,000 | 733,145 | 747,808 | 14,663 |
| All Other Corporate Fund Revenues | 6,934,484 | 7,621,954 | 7,410,048 | (211,906) |
| | 82,111,497 | 87,560,680 | 88,291,764 | 731,084 |



OPERATING
DEPARTMENTS



MANAGEMENT SERVICES

| | 2022 | 2022 | 2023 | 2023 Bud. |
|----------------------------------|-------------------|-------------------|-------------------|------------------|
| | Budget | Estimate | Budget | vs. |
| | | | | 2022 Bud. |
| Personnel | 3,200,431 | 3,030,904 | 3,193,176 | (7,255) |
| Contractual | 7,394,359 | 7,899,800 | 6,796,573 | (597,786) |
| Other Expenses | 2,161,084 | 1,996,542 | 2,279,433 | 118,349 |
| Management Services Total | 12,755,874 | 12,927,246 | 12,269,182 | (486,692) |

2023 Management Services Department Overview

Provides overall coordination of municipal functions



Resolution Center



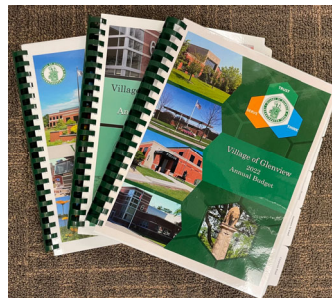
Communications



Police Records



Village Manager's Office



Finance



Business Analytics



MANAGEMENT SERVICES

| | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|----------------------------------|-------------------|-------------------|-------------------|-------------------------------|
| Personnel | 3,200,431 | 3,030,904 | 3,193,176 | (7,255) |
| Contractual | 7,394,359 | 7,899,800 | 6,796,573 | (597,786) |
| Other Expenses | 2,161,084 | 1,996,542 | 2,279,433 | 118,349 |
| Management Services Total | 12,755,874 | 12,927,246 | 12,269,182 | (486,692) |

2023 Budget Highlights and Operational Initiatives

- Continue implementation of the Community Engagement Plan, including hiring Communication Analyst
- Launching new Village website to provide improved user experience and functionality
- Enhancing front-end customer service for residents:
 - Consolidation of two supervisor positions into single Customer Service Manager position (2022)
 - Converting part-time positions (Cashier & Records Clerk) to two full-time Customer Service Representatives
- Restructuring Human Resources to better support our employees with an enhanced focus on culture of Trust/Think/Serve
- Economic Development Agreements – One-time payment for Thomas Place (2022) and new Prospect Heights payment (2023)

JOINT DISPATCH/IT

| | 2022 | 2022 | 2023 | 2023 Bud. |
|-----------------------------|-------------------|-------------------|-------------------|------------------|
| | Budget | Estimate | Budget | vs. |
| | | | | 2022 Bud. |
| Personnel | 6,353,686 | 6,199,839 | 6,793,297 | 439,611 |
| Contractual | 3,186,031 | 3,184,405 | 3,642,872 | 456,841 |
| Other Expenses | 945,441 | 925,444 | 1,289,216 | 343,775 |
| Joint Dispatch Total | 10,485,158 | 10,309,687 | 11,725,385 | 1,240,227 |

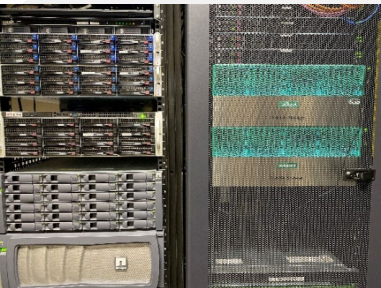
2023 Joint Dispatch/IT Department Overview



Public Safety Dispatch Centers

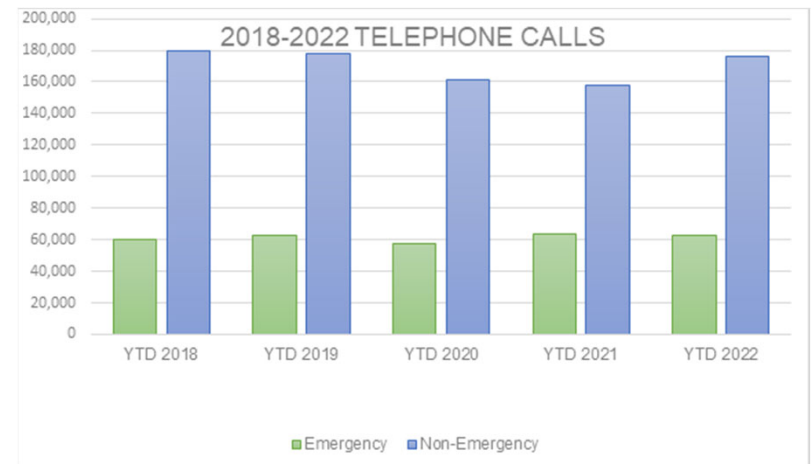
- Glenview Center
- North Center

37 Telecommunicators



Information Technology

Phone Calls by Year Through September





JOINT DISPATCH/ INFORMATION TECHNOLOGY

| | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|-----------------------------|-------------------|-------------------|-------------------|-------------------------------|
| Personnel | 6,353,686 | 6,199,839 | 6,793,297 | 439,611 |
| Contractual | 3,186,031 | 3,184,405 | 3,642,872 | 456,841 |
| Other Expenses | 945,441 | 925,444 | 1,289,216 | 343,775 |
| Joint Dispatch Total | 10,485,158 | 10,309,687 | 11,725,385 | 1,240,227 |

2023 Budget Highlights and Operational Initiatives

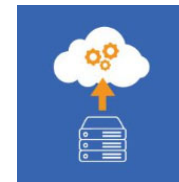
Joint Dispatch

- Text to 9-1-1 Implementation
- Focus on Emotional Resilience of Joint Dispatch Staff
- Updating Backend 911 Phone and Radio Recording Equipment
- Increase interoperability between agencies



Information Technology

- New and Enhanced IT Security and Performance Metric Software
 - Increases in IT services contract
 - Additional and increased costs related to network and end-point protection
 - Performance metric-dashboard reporting solution
- Continue transitioning Village solutions to the cloud
- Village's Uninterrupted Power Supply & Improving the IT workspace



PUBLIC WORKS

| | 2022 | 2022 | 2023 | 2023 Bud. |
|---------------------------|------------------|------------------|------------------|------------------|
| | Budget | Estimate | Budget | vs. |
| | | | | 2022 Bud. |
| Personnel | 1,443,107 | 1,481,018 | 1,593,973 | 150,866 |
| Contractual | 4,287,175 | 4,377,997 | 4,701,423 | 414,248 |
| Other Expenses | 2,552,609 | 2,857,827 | 2,949,298 | 396,689 |
| Public Works Total | 8,282,891 | 8,716,842 | 9,244,694 | 961,803 |

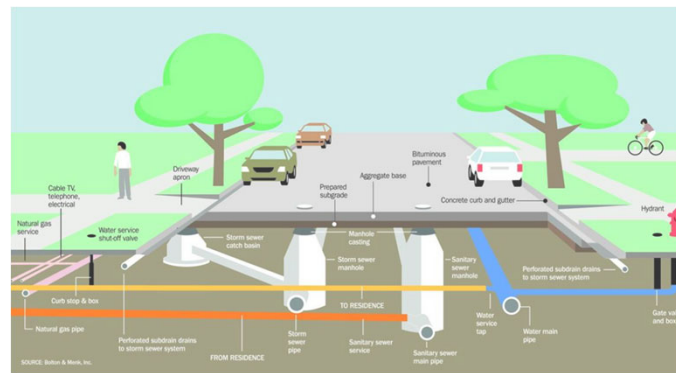
2023 Public Works Department Overview

Committed to around the clock – 24/7/365 – quality, reliable and efficient public services

Maintain Village Infrastructure

Maintain Village Facilities

Core Services



Forestry/ Grounds



Sewers



Water



Fleet Services



Streets



PUBLIC WORKS

| | 2022 | 2022 | 2023 | 2023 Bud. |
|---------------------------|------------------|------------------|------------------|------------------|
| | Budget | Estimate | Budget | vs. 2022 Bud. |
| Personnel | 1,443,107 | 1,481,018 | 1,593,973 | 150,866 |
| Contractual | 4,287,175 | 4,377,997 | 4,701,423 | 414,248 |
| Other Expenses | 2,552,609 | 2,857,827 | 2,949,298 | 396,689 |
| Public Works Total | 8,282,891 | 8,716,842 | 9,244,694 | 961,803 |

2023 Budget Highlights and Operational Initiatives

- Contractual costs increased by \$221K (5%) due to contract cost increases and multiple service contract rebids along with an additional \$183K related to Commuter Parking expenses;
- Commodities, as part of Other Expenses, increased by \$373K (26%) related to the cost increases for natural gas, electricity and salt along with an additional \$87K related to Commuter Parking;
- Tree planting costs increased by \$30,000 (to \$150,000) to fulfill recommendations of the approved Urban Forest Management Plan;
- Reduction of CERF charges by 7% (\$26K) reflects the “right-sizing” of our fleet along with a close review of replacement schedules; and,
- 2023 will include additional planning and design for the 2024 PW Campus improvements.

POLICE

| | 2022 | 2022 | 2023 | 2023 Bud. |
|---------------------|-------------------|-------------------|-------------------|------------------|
| | Budget | Estimate | Budget | vs. |
| | | | | 2022 Bud. |
| Personnel | 10,686,573 | 10,612,938 | 12,405,752 | 1,719,179 |
| Contractual | 666,465 | 625,298 | 871,811 | 205,346 |
| Other Expenses | 4,658,700 | 4,667,826 | 5,016,510 | 357,810 |
| Police Total | 16,011,738 | 15,906,062 | 18,294,073 | 2,282,335 |

2023 Police Department Overview

It is the mission of the Glenview Police Department to protect life and property, to enforce state laws and local ordinances, and to provide services and assistance to residents and visitors in a professional and courteous manner.



Operations

- Uniformed Patrol
- Criminal Investigations
- Intelligence Unit
- School Resource Officer

Support Services

- Administration
- Budget/Payroll/Purchasing
- Special Events
- Internal Video/FOIA
- Community Relations
- Social Services
- Internal Affairs/PIO
- Training
- Traffic Unit
- Evidence
- Public Service Officers
- Facilities/Fleet



POLICE

| | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|---------------------|-------------------|-------------------|-------------------|-------------------------------|
| Personnel | 10,686,573 | 10,612,938 | 12,405,752 | 1,719,179 |
| Contractual | 666,465 | 625,298 | 871,811 | 205,346 |
| Other Expenses | 4,658,700 | 4,667,826 | 5,016,510 | 357,810 |
| Police Total | 16,011,738 | 15,906,062 | 18,294,073 | 2,282,335 |

2023 Budget Highlights and Operational Initiatives

Support Services and Operations Initiatives

- IDOT Grant awarded \$47,572 for Oct 2022 – Sept 2023
- Public Safety Measures
 - Flock Safety System
 - Axon police squad mobile video system update
- Special Event Safety Planning
 - Police Drone
 - Medipac
 - Quick Response Team
- Tracking of scenario-based training under Illinois Safe-T Act for police officer continued certification
- Police Motorcycle Operator Training

Community Events

- High-Five Fridays
- Coffee with a Cop Program
- Homeowner’s Association Meetings
- Citizen’s Police Academy, Class #116
- Car Seat Safety Program
- Drug Takeback and Weapon Destruction
- Illinois Special Olympics Cop on Top and Torch Run



Police Department Performance Measures

| | 2020 Actual | 2021 Projected | 2022 Target | 2021 Actual | 2022 Projected | 2023 Target |
|--|----------------|-------------------|----------------|----------------|-------------------|----------------|
| Use of Traffic calming devices | 13 | 9 | 15 | 17 | 15 | 17 |
| Implementation of citizen/business contact through Walk & Talk | 2,166 | 1,579 | 1,885 | 1,794 | 1,888 | 1,800 |
| Number of residents that participated in Child safety seat program | 27 | 110 | 150 | 108 | 104 | 110 |
| Selective enforcement efforts at school zones, hazardous intersections, and speeding "hot spots" | 2,087 | 4,520 | 5,041 | 5,877 | 4,800 | 5,200 |
| Missing person cases referred to Detective Bureau within 2-hours of receipt | 11 | 9 | 10 | 22 | 21 | 22 |
| Number of self-initiated (directed) patrols (officers conducted additional selective enforcements) | 15,467 | 10,284 | 12,993 | 15,132 | 9,697 | 15,888 |
| Number of domestic violence victims supported/assisted within 24-hours of notification | 25 | 16 | 25 | 14 | 17 | 20 |

**The term self-initiated Directed Patrol (DP) will be used less frequently with the new term of Premise Check (PC) which reflects the parks, strip malls, village property, special/extra watch, closed, business/location and a better way of tracking assigned goals.

FIRE

| | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|-------------------|------------------------|--------------------------|------------------------|--|
| Personnel | 12,651,244 | 12,768,199 | 13,356,253 | 705,009 |
| Contractual | 503,278 | 957,480 | 1,026,044 | 522,766 |
| Other Expenses | 7,594,122 | 7,654,466 | 7,213,419 | (380,703) |
| Fire Total | 20,748,644 | 21,380,145 | 21,595,716 | 847,072 |

2023 Fire Department Overview

Provide high quality suppression and emergency medical services



84 SWORN
POSITIONS



RESCUE AND
SUPPRESSION



PUBLIC EDUCATION



EMERGENCY
MEDICAL SERVICES



FIRE

| | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|-------------------|-------------------|-------------------|-------------------|-------------------------------|
| Personnel | 12,651,244 | 12,768,199 | 13,356,253 | 705,009 |
| Contractual | 503,278 | 957,480 | 1,026,044 | 522,766 |
| Other Expenses | 7,594,122 | 7,654,466 | 7,213,419 | (380,703) |
| Fire Total | 20,748,644 | 21,380,145 | 21,595,716 | 847,072 |

2023 Budget Highlights and Operational Initiatives

- Ambulance Billing
 - Includes new 50% payment (\$550k) of GEMT revenues to State of Illinois
 - Continue transition to third party billing provider
 - Reduced fees on collections
- Electronic Inventory Control
 - Streamline Inventory Control
 - Cloud Based Program – Central Location for Equipment Inventory
- Strategic Plan – An Organizational Road Map
 - Involves internal Fire Department staff, Village Staff and external stakeholders
 - Process is planned to begin in Q1 of 2023
- Portable Radio Grant
 - Regional Portable/Mobile Radio Grant with GPSDC

COMMUNITY DEVELOPMENT

| | 2022 | 2022 | 2023 | 2023 Bud. |
|------------------------------------|------------------|------------------|------------------|------------------|
| | Budget | Estimate | Budget | vs. |
| | | | | 2022 Bud. |
| Personnel | 2,020,703 | 2,073,248 | 2,384,274 | 363,571 |
| Contractual | 2,712,494 | 2,674,430 | 2,983,006 | 270,512 |
| Other Expenses | 96,645 | 99,699 | 106,383 | 9,738 |
| Community Development Total | 4,829,842 | 4,847,377 | 5,473,663 | 643,821 |

2023 Community Development Department Overview

Ensuring Glenview is a great place to live, work and play

Department Roster = FT & PT In-House + Consultants
(Hybrid Staffing Model)



PLANNING



INSPECTIONAL
SERVICES

SAFEbuilt



ENGINEERING

BAXTER & WOODMAN
Consulting Engineers



COMMUNITY DEVELOPMENT

| | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|------------------------------------|------------------|------------------|------------------|-------------------------------|
| Personnel | 2,020,703 | 2,073,248 | 2,384,274 | 363,571 |
| Contractual | 2,712,494 | 2,674,430 | 2,983,006 | 270,512 |
| Other Expenses | 96,645 | 99,699 | 106,383 | 9,738 |
| Community Development Total | 4,829,842 | 4,847,377 | 5,473,663 | 643,821 |

2023 Budget Highlights and Operational Initiatives

- Continued implementation of Economic Development and Downtown Strategic Plan initiatives:
 - Development Advisor and Business Recruiter – focus on spark sites and vacant sites/tenant spaces
 - Increased Tenant and Façade Improvement grant funding – more targeted approach
 - Support for special events that activate key commercial areas and attract people
- Traffic Committee – increased number of available temporary speed boards and Traffic Engineering consulting services
- Glenview History Center collaboration – facility & maintenance support; programing assistance; coordination with Glenview Public Library
- Environmental and sustainability initiatives:
 - Continuation of Tree Assistance Planting Program
 - Landscaping enhancements throughout the Glen Town Center and Downtown streetscapes
 - Consideration of installation of five (5) electronic vehicle charging stations on public property
 - Creation of a Sustainability Plan and implementation of recommendations



INTERNAL
SERVICE
FUNDS



CAPITAL EQUIPMENT REPLACEMENT FUND

- The Capital Equipment Replacement Fund (CERF) accounts for dollars annually set aside for the timely replacement of vehicles and equipment that meets the current business operations
- CERF is to maintain a fund balance target of 37% of accumulated reserves according to the replacement schedule
- Equipment and vehicle replacement values and replacement dates reviewed annually

| | 2021 | 2022 | 2022 | 2023 | 2023 Bud. |
|--|------------------|--------------------|------------------|--------------------|------------------|
| | Actual | Budget | Estimate | Budget | vs. 2022 Bud. |
| <i>Beginning Fund Balance/ Net Position</i> | 8,229,412 | 7,650,684 | 7,650,684 | 8,556,172 | 905,488 |
| <i>Total Revenues</i> | 2,199,801 | 2,375,193 | 2,389,048 | 2,870,012 | 494,819 |
| <i>Total Expenditures</i> | 2,778,529 | 4,730,903 | 1,483,560 | 5,520,345 | 789,442 |
| <i>Surplus/(Deficit)</i> | (578,728) | (2,355,710) | 905,488 | (2,650,333) | (294,623) |
| <i>Ending Fund Balance/ Net Position</i> | 7,650,684 | 5,294,974 | 8,556,172 | 5,905,839 | 610,865 |





CERF PURCHASES

2022 Estimated Purchases

2023 Budgeted Purchases

| | |
|---|--------------------|
| ➤ Fire – SUV (2) | \$103,936 |
| ➤ Fire – Dive Boat | 45,000 |
| ➤ Fire – CPR/Cardiac Devices (2) <i>(from 2021)</i> | 70,300 |
| ➤ Fire – Drone | 30,876 |
| ➤ JD – IT Equipment & Furniture | 246,178 |
| ➤ IT – Computer Equipment & Servers | 609,471 |
| ➤ Police – Ballistic Shields (30) | 87,000 |
| ➤ Police – Outfitting New Vehicles (9) | 107,485 |
| ➤ PW – Truck | 21,384 |
| ➤ PW – Asphalt Box Reclaimer | 18,182 |
| ➤ PW – Fuel Management System | 51,000 |
| ➤ PW – Sand Blast Cabinet | 13,000 |
| ➤ PW – Multi-Purpose Trailer (2) | <u>36,072</u> |
| Total | \$1,439,884 |

| | |
|---|--------------------|
| ➤ Fire – Ladder Truck & Engine <i>(from 2022)</i> | \$2,187,720 |
| ➤ Police – Squad Vehicles (7) | 423,900 |
| ➤ Police – Van | 47,500 |
| ➤ IT – Computer Equipment & Servers | 350,285 |
| ➤ IT – STARCOMM Radios | 883,551 |
| ➤ IT – Microwave Links <i>(from 2022)</i> | 187,500 |
| ➤ IT – Village Phone System <i>(from 2022)</i> | 141,300 |
| ➤ JD – Furniture & IT Equipment/Servers | 725,534 |
| ➤ PW – Trucks (2) | 533,055 |
| ➤ PW – Overhead Chain Hoist | <u>40,000</u> |
| Total | \$5,520,345 |

FACILITIES REPAIR AND REPLACEMENT FUND

- The Facilities Repair and Replacement Fund (FRRF) accounts for dollars annually set aside for the repairs and replacement of the Village's various facilities.
- The FRRF's fund balance target is 35% and the fund is balanced with project budgets, recommended expenditures and short- and long-term priorities.
- Recently completed architectural assessments on nine of the Village's older facilities and the Water Strategic Plan has identified the needs for the proposed FRRF.

| | 2021 Actual | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|--|------------------|------------------|------------------|--------------------|-------------------------------|
| <i>Beginning Fund Balance/ Net Position</i> | 4,189,890 | 4,121,406 | 4,121,406 | 3,937,596 | (183,810) |
| <i>Total Revenues</i> | 1,529,686 | 1,106,245 | 1,127,945 | 1,214,590 | 108,345 |
| <i>Total Expenditures</i> | 1,598,170 | 1,703,713 | 1,311,755 | 2,528,006 | 824,293 |
| <i>Surplus/(Deficit)</i> | (68,484) | (597,468) | (183,810) | (1,313,416) | (715,948) |
| <i>Ending Fund Balance/ Net Position</i> | 4,121,406 | 3,523,938 | 3,937,596 | 2,624,180 | (899,758) |





FACILITY REPAIR AND REPLACEMENT FUND

2022 Major Project Updates

- **Fire Station 13 \$216,170**
 - ✓ *Floor covering, drain and water heater replacements*
- **Municipal Center \$248,850**
 - ✓ *Flooring, cooling and painting*
- **Laramie Pump Station \$94,045**
 - ✓ *Flooring, HVAC and painting*
 - ✓ *Pump replacements design underway*
- **Public Works Phase III \$595,350**
 - ✓ *HVAC, windows, flooring and other repairs*

2023 Major Planned Projects

- **Laramie Pump Station \$646,000**
 - ✓ *Pump and Motor Control Center (MCC) replacements*
- **Rugen Senior Pump Station \$1,135,453**
 - ✓ *Exterior masonry repairs and pump replacements*



Rugen Sr. PS – masonry repairs

- **Architectural and Engineering (A&E) Services**
 - ✓ *2023 project delivery \$142,516*
 - ✓ *2024 project design \$16,356*



INSURANCE AND RISK FUND

| Insurance and Risk Fund | 2021 Actual | 2022 Budget | 2022 Estimate | 2023 Budget | 2023 Bud. vs. 2022 Bud. |
|---|------------------|------------------|------------------|------------------|-------------------------------|
| Beginning Fund Balance/ Net Position | 7,330,300 | 7,451,483 | 7,451,483 | 7,416,816 | (34,667) |
| Revenues | | | | | |
| Charges For Services | 8,150,891 | 8,968,042 | 8,793,491 | 9,481,464 | 513,422 |
| Investment Income | 451,091 | 2,000 | 71,000 | 44,300 | 42,300 |
| Other Revenues | 3,118 | - | - | - | - |
| Total Revenues | 8,605,100 | 8,970,042 | 8,864,491 | 9,525,764 | 555,722 |
| Expenditures | | | | | |
| Personnel | 616,287 | 814,319 | 688,830 | 826,696 | 12,377 |
| Contractual | 7,614,785 | 8,310,683 | 7,954,994 | 8,686,170 | 375,487 |
| Commodities | - | 1,750 | 500 | 500 | (1,250) |
| Other Charges | 2,845 | 15,000 | 4,834 | 7,500 | (7,500) |
| Transfers Out | 250,000 | 250,000 | 250,000 | 250,000 | - |
| Total Expenditures | 8,483,917 | 9,391,752 | 8,899,158 | 9,770,866 | 379,114 |
| Surplus/(Deficit) | 121,183 | (421,710) | (34,667) | (245,102) | 176,608 |

- Charges for Services revenue increased 5.7% from the 2022 budget
- The 2023 health Insurance premiums are budgeted to be \$6,863,026, a 3.36% increase over the 2022 budget
- Claims and reserves for workers' compensation and general liability are budgeted using the actuarial report and a 55% confidence level
- The 2023 budget for cash claims is \$715,497 and the adjustment to reserves is \$125,190



COMMUTER FUND

Commuter Parking Fund

- ✓ Village offers annual, semi-annual, monthly, and daily parking options
- ✓ Historically run as enterprise fund where revenues cover expenditures
- ✓ COVID-19 had dramatic impact on commuter behavior and lot utilization
- ✓ Revenues decreased significantly while expenditures remain relatively stable
- ✓ Beginning 2023, revenues & expenditures absorbed into Corporate Fund



Downtown Station (1116 Depot Street)



The Glen of N. Glenview Station (3000 Old Willow Rd.)

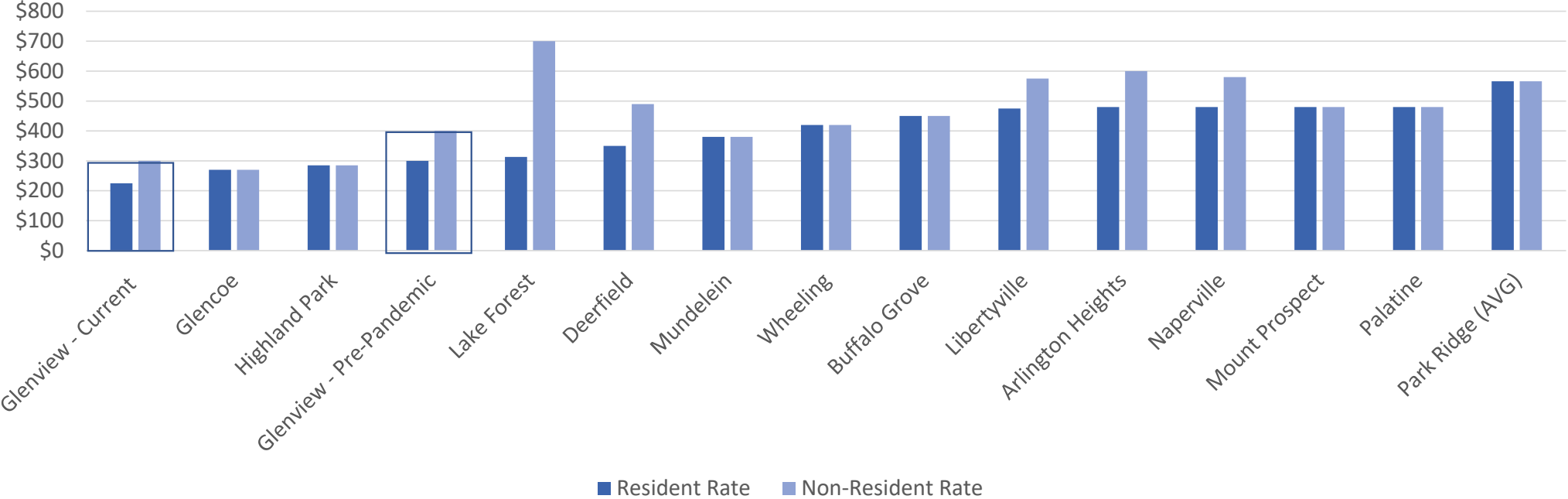
Commuter Parking Fund – COVID Response

- In 2021, permit fees were reduced by 50% in response to decreased demand and to increase flexibility for customers
- Monthly permit option was introduced to assist customers
- In 2022, permit fees were increased to 75% of the pre-pandemic rates to continue offering relief and flexibility to customers
- Permit use at both stations were permitted starting 2022
- Staff completed outreach to comparable communities regarding permit costs

| Permit Type | 2020 Permit Cost | 2021 Permit Cost (50% Discount) | Current Permit Cost (25% Discount) |
|---------------------------------|------------------|---------------------------------|------------------------------------|
| Resident Annual | \$300.00 | \$150.00 | \$225.00 |
| Resident Semi-Annual | \$150.00 | \$75.00 | \$112.50 |
| Resident Motorcycle Annual | \$100.00 | \$50.00 | \$75.00 |
| Resident Monthly | N/A | \$12.50 | \$18.75 |
| Resident Motorcycle Monthly | N/A | \$4.25 | \$6.25 |
| Non-Resident Annual | \$400.00 | \$200.00 | \$300.00 |
| Non-Resident Semi-Annual | \$200.00 | \$100.00 | \$150.00 |
| Non-Resident Motorcycle Annual | \$135.00 | \$68.00 | \$101.25 |
| Non-Resident Monthly | N/A | \$16.75 | \$25.00 |
| Non-Resident Motorcycle Monthly | N/A | \$5.75 | \$8.44 |

Commuter Parking Fund – Comparable Communities Survey

Annual Permit Rates



Commuter Parking Fund – Fee Recommendation

- Staff recommends Board consideration to return permit rates back to pre-pandemic levels based on the following factors:
 - Glenview is the sole municipality that continues to offer discounted rates
 - Glenview would continue remaining on the low end of permit costs amongst comparable communities
 - Fee increases would increase revenue collections by an estimated \$28,355 to help partially offset cost to operate lots

| Permit Type | 2020 Permit Costs | Current (25% Discount) | Recommended 2023 Permit Costs (Pre-Pandemic) |
|---------------------------------|-------------------|------------------------|--|
| Resident Annual | \$300.00 | \$225.00 | \$300.00 |
| Resident Semi-Annual | \$150.00 | \$112.50 | \$150.00 |
| Resident Motorcycle Annual | \$100.00 | \$75.00 | \$100.00 |
| Resident Monthly | N/A | \$18.75 | \$25.00 |
| Resident Motorcycle Monthly | N/A | \$6.25 | \$8.50 |
| Non-Resident Annual | \$400.00 | \$300.00 | \$400.00 |
| Non-Resident Semi-Annual | \$200.00 | \$150.00 | \$200.00 |
| Non-Resident Motorcycle Annual | \$135.00 | \$101.25 | \$135.00 |
| Non-Resident Monthly | N/A | \$25.00 | \$33.50 |
| Non-Resident Motorcycle Monthly | N/A | \$8.44 | \$11.50 |



WATER AND SEWER FUNDS



Major Water Initiatives

- *Water System Strategic Plan* recommendations - approved May 2022
 - ✓ Additional watermain replacement – target 3.8 miles/year (2022-2031)
 - ✓ Facility and pump improvements included in FRRF
- PW Campus Improvement Project
 - ✓ Addressing efficiency and maintenance needs
 - ✓ 2023 design and 2024 construction
- Lead Service Line Replacements
 - ✓ Continue Village public lead service line replacements with CIP
 - ✓ Use of prior ARPA Funding commitments
- 24/7 Leak Detection Monitoring
 - ✓ Further implementation of SMART meter monitoring and reporting on system issues

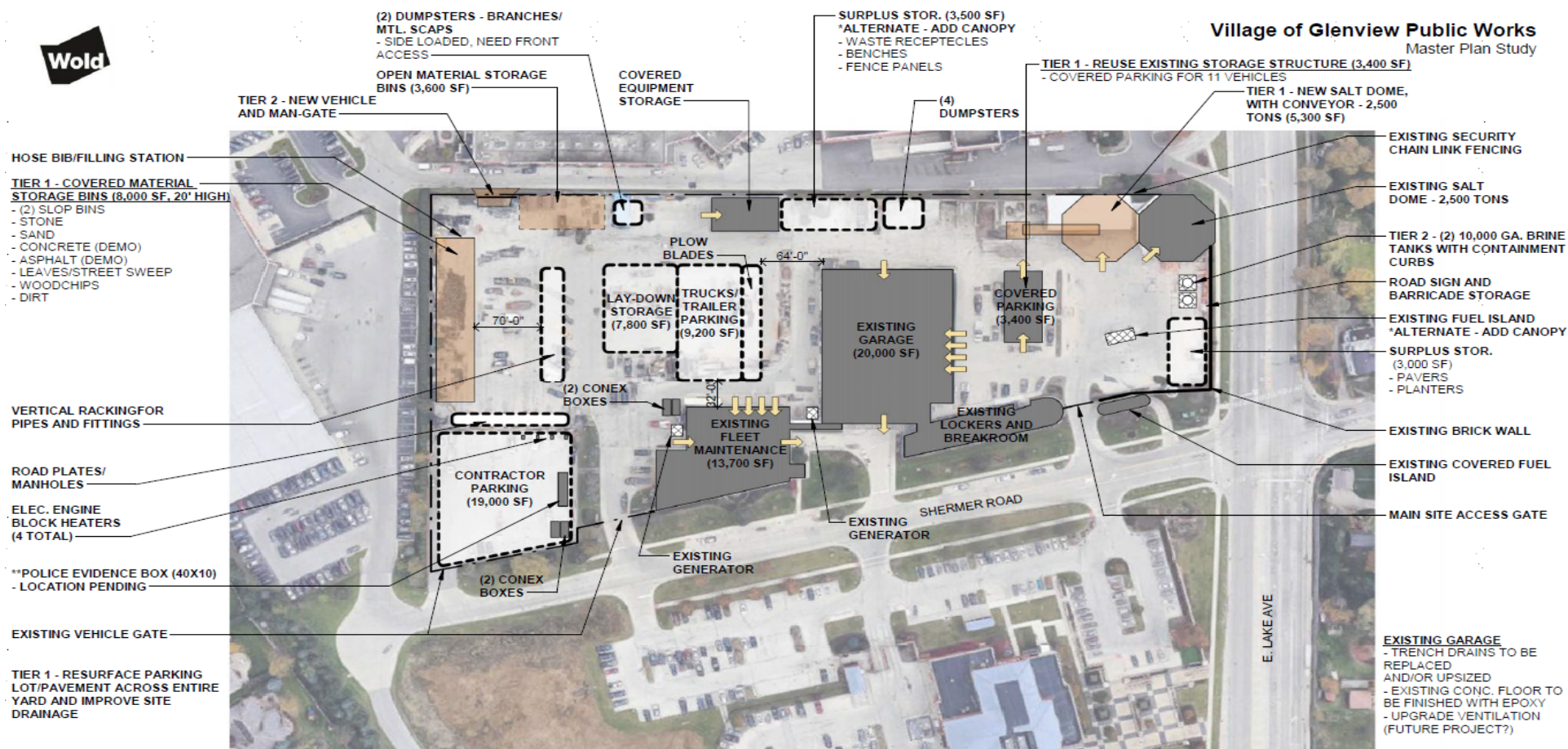


2024 PW Campus Improvement Project



Village of Glenview Public Works

Master Plan Study



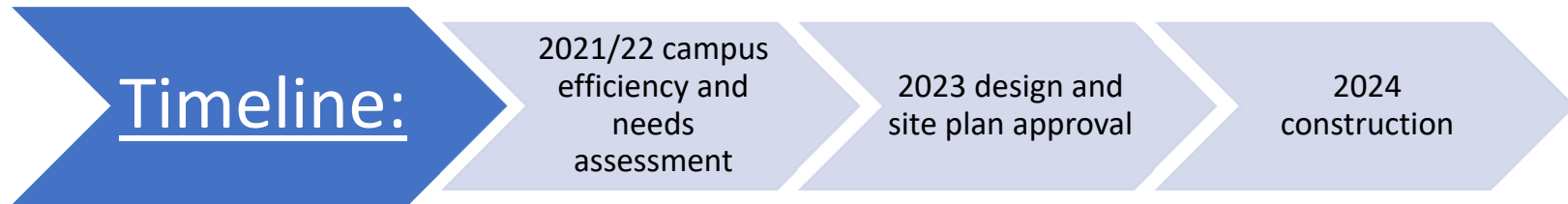
1

SITE AND FACILITY MASTER PLAN

1" = 100'-0"



2024 PW Campus Improvement Project



| Project Components | Totals |
|---|--------------------|
| 1) Site work including drainage, resurfacing, and underground | \$2,640,600 |
| 2) Additional salt storage and covered/open storage | \$1,987,800 |
| 3) Heavy duty storage, covered parking, and lighting | \$566,900 |
| 4) Design and engineering (2023 - 2024) | \$935,154 |
| GRAND TOTAL | \$6,130,454 |

| Project Funding | Totals |
|------------------------|--------------------|
| FRRF Accumulated Funds | \$730,000 |
| Corporate Fund | \$1,900,454 |
| Water Fund | \$2,000,000 |
| Wholesale Water Fund | \$1,000,000 |
| Sanitary Sewer Fund | \$500,000 |
| GRAND TOTAL | \$6,130,454 |



GLENVIEW WATER RATE MODEL

- ✓ **Rate Model has a 5-year Outlook**
- ✓ **Rate Structure includes fixed and consumption components**
- ✓ **Capital costs per Capital Improvement Plan for 2023 are \$5,521,507 with an annual increase of 4% in 2023-2026**
- ✓ **Capital costs per the 10-year Water Strategic Plan for 2023 are \$2,000,000 (2024-2032 estimated to be \$2M/year)**
- ✓ **AMI Meter Loan matures 2025**





WATER EXPENSE BUDGET

| | 2021 Actual | 2022 Budget | 2022 Projected | 2023 Budget |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|
| Ongoing Operating Expenses | \$ 5,438,207 | \$ 6,054,342 | \$ 6,017,291 | \$ 6,290,010 |
| Water Purchase | \$ 4,087,843 | \$ 3,886,943 | \$ 3,846,674 | \$ 3,957,767 |
| Capital Improvement Program | \$ 4,720,431 | \$ 8,427,242 | \$ 8,427,242 | \$ 10,821,507 |
| Facility Improvements | \$ 683,136 | \$ 398,679 | \$ 398,679 | \$ 1,017,501 |
| Principal Payments | \$ 928,253 | \$ 1,012,640 | \$ 1,012,640 | \$ 801,673 |
| Interest Expense | \$ 80,521 | \$ 63,854 | \$ 63,854 | \$ 43,601 |
| Total | \$ 15,938,391 | \$ 19,843,699 | \$ 19,766,380 | \$ 22,932,059 |

2023 Water Strategic Plan Cost =
\$3,000,000

Water Purchase Cost =
22% of the Budget*

*Excluding Special Projects



WATER FUND CASH FLOWS AND PROPOSED RATES

| | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| Fixed Rate/Quarter | \$ 24.76 | \$ 25.44 | \$ 26.27 | \$ 26.79 | \$ 27.73 | \$ 28.56 |
| <i>Percentage Increase</i> | 10.00% | 2.75% | 3.25% | 2.00% | 3.50% | 3.00% |
| Consumption Rate/1,000 gals | \$ 7.08 | \$ 7.29 | \$ 7.51 | \$ 7.74 | \$ 7.97 | \$ 8.21 |
| <i>Percentage Increase</i> | 0.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| Ending Cash Balance | \$ 6,569,512 | \$ 4,586,808 | \$ 2,293,866 | \$ 2,711,678 | \$ 3,196,749 | \$ 3,268,807 |
| Target Cash Balance | \$ 2,465,991 | \$ 2,561,944 | \$ 2,607,012 | \$ 2,652,072 | \$ 2,716,256 | \$ 2,775,509 |
| Difference | \$ 4,103,520 | \$ 2,024,864 | \$ (313,146) | \$ 59,607 | \$ 480,492 | \$ 493,298 |
| <i>Fixed Rate reflects a 1" or smaller meter (the fixed rate varies by meter size)</i> | | | | | | |



BILL IMPACT WATER PORTION

YOU CAN NOW PAY AND REVIEW YOUR UTILITY BILL ONLINE WITH NO EXTRA FEES! VISIT WWW.GLENVIEW.IL.US, CHOOSE THE "ONLINE PAYMENT" ICON ON THE HOMEPAGE AND SELECT "CITIZENS SELF SERVICE". YOU WILL NEED ONLY YOUR ACCOUNT NUMBER TO ACCESS.

PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION
ACCOUNT NUMBER:

| % of Residential Customers | Meter Size | 2022 Quarterly Charge | 2023 Quarterly Charge | 2023 Quarterly Increase | 2023 Quarterly % Increase | 2023 Annual Increase |
|----------------------------|------------|-----------------------|-----------------------|-------------------------|---------------------------|----------------------|
| 48% | 3/4S" | \$131.73 | \$135.58 | \$3.85 | 2.92% | \$15.41 |
| 21% | 3/4" | \$166.33 | \$171.21 | \$4.88 | 2.93% | \$19.52 |
| 26% | 1" | \$215.25 | \$221.58 | \$6.33 | 2.94% | \$25.32 |
| 2% | 1.5" | \$606.32 | \$624.10 | \$17.78 | 2.93% | \$71.11 |



SEWER EXPENSE BUDGET

| | 2021 Actual | 2022 Budget | 2022 Projected | 2023 Budget |
|-----------------------------|---------------------|---------------------|-----------------------|---------------------|
| Ongoing Operating Expenses | \$ 913,286 | \$ 1,180,040 | \$ 1,118,137 | \$ 1,216,920 |
| Capital Improvement Program | \$ 1,042,238 | \$ 1,931,406 | \$ 2,131,406 | \$ 1,842,782 |
| Facility Improvements | \$ 29,307 | \$ 44,908 | \$ 44,908 | \$ 27,112 |
| Principal Payments | \$ 103,139 | \$ 112,516 | \$ 112,516 | \$ 89,075 |
| Interest Expense | \$ 9,158 | \$ 7,095 | \$ 7,095 | \$ 4,845 |
| Total | \$ 2,097,128 | \$ 3,275,964 | \$ 3,414,061 | \$ 3,180,734 |



SEWER FUND CASH FLOWS AND PROPOSED RATES

| | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|----------------|----------------|----------------|----------------|----------------|----------------|
| Fixed Rate/Quarter | \$10.59 | \$10.59 | \$10.59 | \$10.59 | \$10.59 | \$10.59 |
| <i>Percentage Increase</i> | <i>0.00%</i> | <i>0.00%</i> | <i>0.00%</i> | <i>0.00%</i> | <i>0.00%</i> | <i>0.00%</i> |
| Consumption Rate/1,000 gals | \$ 1.45 | \$ 1.48 | \$ 1.51 | \$ 1.55 | \$ 1.60 | \$ 1.65 |
| <i>Percentage Increase</i> | <i>1.00%</i> | <i>1.75%</i> | <i>1.75%</i> | <i>2.50%</i> | <i>3.00%</i> | <i>3.00%</i> |
| CIP | \$ 1,839,406 | \$ 1,842,782 | \$ 1,916,494 | \$ 1,993,153 | \$ 2,072,879 | \$ 2,155,795 |
| Net Income | \$ (532,943) | \$ (487,188) | \$ (765,558) | \$ (241,790) | \$ (204,650) | \$ (221,766) |
| Ending Cash Balance | \$ 2,485,231 | \$ 1,998,043 | \$ 1,232,485 | \$ 990,694 | \$ 786,044 | \$ 564,278 |
| Target Cash Balance | \$ 279,534 | \$ 304,230 | \$ 313,839 | \$ 324,589 | \$ 335,740 | \$ 347,306 |
| Difference | \$ 2,205,697 | \$ 1,693,813 | \$ 918,646 | \$ 666,105 | \$ 450,304 | \$ 216,972 |
| <i>Fixed Rate reflects a 5/8" meter (the fixed rate varies by meter size)</i> | | | | | | |



BILL IMPACT SEWER PORTION

YOU CAN NOW PAY AND REVIEW YOUR UTILITY BILL ONLINE WITH NO EXTRA FEES! VISIT WWW.GLENVIEW.IL.US, CHOOSE THE "ONLINE PAYMENT" ICON ON THE HOMEPAGE AND SELECT "CITIZENS SELF SERVICE". YOU WILL NEED ONLY YOUR ACCOUNT NUMBER TO ACCESS.

PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION
ACCOUNT NUMBER:
04/01/2013
03/18/2013

| % of Residential Customers | Meter Size | 2022 Quarterly Charge | 2023 Quarterly Charge | 2023 Quarterly Increase | 2023 Quarterly % Increase |
|-----------------------------------|-------------------|------------------------------|------------------------------|--------------------------------|----------------------------------|
| 48% | 3/4S" | \$32.50 | \$32.95 | \$0.45 | 1.39% |
| 21% | 3/4" | \$39.58 | \$40.18 | \$0.60 | 1.52% |
| 26% | 1" | \$49.60 | \$50.41 | \$0.81 | 1.63% |
| 2% | 1.5" | \$143.56 | \$145.74 | \$2.18 | 1.52% |



WHOLESALE WATER FUND

- ✓ Water purchased from the Village of Wilmette for sale to three other water systems.
- ✓ The three customers include: Aqua Illinois, Illinois American Water Company, Village of Golf

| | 2021 Actual | 2022 Budget | 2022 Projected | 2023 Budget |
|------------------------------|---------------------|---------------------|---------------------|---------------------|
| Total Revenues | \$ 5,996,238 | \$ 6,007,899 | \$ 5,874,589 | \$ 5,962,277 |
| Ongoing Operating Expenses | \$ 249,624 | \$ 559,471 | \$ 392,637 | \$ 595,015 |
| Water Purchase | \$ 2,671,447 | \$ 2,626,143 | \$ 2,594,413 | \$ 2,613,213 |
| Transfer to Capital Projects | \$ 590,215 | \$ 607,921 | \$ 607,921 | \$ 626,159 |
| Transfer to Corporate | \$ 325,000 | \$ 325,000 | \$ 325,000 | \$ 325,000 |
| Transfer to Water Fund | \$ 617,000 | \$ 629,340 | \$ 629,340 | \$ 1,641,927 |
| Total Expenditures | \$ 4,453,286 | \$ 4,747,875 | \$ 4,549,311 | \$ 5,801,314 |
| Ending Cash and Investments | \$ 3,397,796 | \$ 4,657,820 | \$ 4,723,074 | \$ 4,884,037 |



ARPA UPDATE

ARPA UPDATE

- ❖ On March 11, 2021, President Joe Biden signed into law the \$1.9 trillion American Rescue Plan Act (ARPA) package
- ❖ Glenview received **\$6,431,248.66**
- ❖ Funds must be obligated by December 31, 2024, and expended by December 31, 2026
- ❖ Grant funds received for one project originally approved by board

STAFF RECOMMENDATION

| Replace Revenue Loss | 2022 Board Direction | Updated Staff Recommendation |
|---|----------------------|------------------------------|
| <i>Glenview Road Streetscape Improvements (Westside) - Construction</i> | \$1,700,000 | \$0 - Funded by STP |
| <i>Glenview Road Streetscape Improvements (Westside) - Phase I and Phase II Engineering</i> | - | \$500,000 |
| <i>Waukegan Road Streetscape Improvements</i> | - | \$700,000 |
| <i>Intelligent Traffic Management Program</i> | - | \$500,000 |
| Business Support Program | \$300,000 | \$300,000 |
| Subtotal Revenue Loss Category | \$2,000,000 | \$2,000,000 |
| Water Infrastructure | | |
| Lead service line replacement | \$2,400,000 | \$2,400,000 |
| Watermain replacement | \$2,000,000 | \$2,000,000 |
| Subtotal Water Infrastructure Category | \$4,400,000 | \$4,400,000 |
| TOTAL | \$6,400,000 | \$6,400,000 |

Glenview ARPA Updated Recommendation

Streetscape Improvements – Westside \$500k

- Glenview Road (Washington to RR tracks) and Harlen/Lehigh (Dewes to Prairie)
- Scheduled in CIP for 2025
- Updated street and pedestrian lighting, sidewalks, street furniture and potential public parking

Waukegan Road Improvements \$700k

- Waukegan Road from Henley to Glenwood
- Phase I Engineering
- Updated street and pedestrian lighting, sidewalks, street furniture, landscaping, and other features

Intelligent Traffic Management Program \$500k

- SMART intersections
- Areas and intersections surrounding Glenbrook South High School
- Implementation in 2024

Business Support Program \$300k

- Support other businesses impacted by COVID
- \$5k-\$10k could benefit 30-60 impacted businesses

Lead Service Line Replacement \$2.4M

- State of IL mandates the inventory and replacement of lead service throughout the state
- Material inventory required by April 15, 2024

Accelerated Watermain Replacement Plan \$2M

- Based on Water Strategic Plan
- Breaks and issues primarily on water mains built in the 1950s/60s

ARPA BUSINESS SUPPORT PROGRAM - \$300,000

1. Board direction requested on one-time grant programs or a combination thereof:

- A. **One-time grant for local businesses ineligible for prior business support programs**
- B. One-time grant for local businesses to offset increased post-pandemic personnel recruitment costs
- C. One-time grant, cost-sharing, and/or reimbursement grant for local businesses who implement various (TBD) sustainability initiatives

2. Board direction requested on grant disbursement options:

- A. \$10,000 per applicant (30 recipients)
- B. \$7,500 per applicant (40 recipients)
- C. \$6,000 per applicant (50 recipients)
- D. \$5,000 per applicant (60 recipients)
- E. **\$3,000 per applicant (100 recipients)**
- F. \$1,500 per applicant (200 recipients)

Next Steps

- I. Following Village Board feedback, staff will prepare a business support program for Board consideration at an upcoming meeting.
- II. Businesses will submit information in accordance with the program for staff to determine/confirm eligibility.
- III. Upon confirmation of eligibility, a business would be issued the ARPA funds on a first come, first served basis.



2023 BUDGET WORKSHOP II

QUESTIONS?



Next 2023 Budget Workshop
Thursday, Oct. 27, 2022
7:00 p.m.

Tentative Agenda:

Corporate Fund Update

**Preliminary Glenview Public Library
Operating Fund**

2022 Tax Levy

Permanent Fund and TIF Funds

Capital Improvement Plan (CIP) Update

Non-Profit Funding

